



WHERE THE FOREST MEETS THE PRAIRIE

**Todd County**

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
May 19<sup>th</sup>, 2026*

**Public Comment**

Mr. Kevin Winkler addressed the County Board regarding concerns of legislation and actions in respect to the United States Constitution.

Tina Monson, US Solar provided information in support the passage of the proposed CUP agenda item on this meeting.

Jean Greenwaldt provided statement in support for the passage of the US Solar CUP agenda item located on her property.

**Call to Order**

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 19<sup>th</sup> day of May, 2026 at 9:00 AM. The meeting was called to order by Chairperson Byers. The meeting was opened with the Pledge of Allegiance. All Commissioners were present with Commissioner Noska absent.

**Approval of Agenda**

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: To adopt the agenda as presented with removal of item 4.1 Meeting Minutes Approval – May 5<sup>th</sup>, 2026.

**Consent Agenda**

On motion by Denny and second by Neumann, the following motions were introduced and adopted by unanimous vote:

To approve the hire of Nicole Vigil to fill one open Social Worker Intern position. Start date 5/20/2026.

To approve the hire of Tina Chock to fill one open Social Worker Intern position. Start date: May 20th, 2026.

Approve the resignation of Public Health Nurse Abigail Skiba, effective May 26th, 2026.

Approve the retirement of Social Worker Nancy Grabowski, effective August 3rd, 2026.

To approve the hiring of Elizabeth Perish, Solid Waste Seasonal Hire for \$19.50 / Hour.

Hire Eric Dahl for the Seasonal Recreational Assistant position start date TBD at a wage of \$21.57.

Hire Brayden Leners for the Seasonal Recreational Assistant position start date TBD at a wage of \$20.93 Grade 3/C step A.

Approve hire of Eli Johnson as Clerical/Records Intern at \$19 per hour for up to 640 hours not to exceed 16 weeks, which is funded through Sourcewell Grant and Todd County Attorney's Office.

**Auditor-Treasurer**

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 404502 through 404524 in the amount of \$17,212.79 and (Regular) 59807 through 59845 in the amount of \$108,707.91 for a total of \$125,920.70.



On motion by Neumann and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 807524 through 807568 and (Regular) 714102 through 714149 for a total of \$244,825.28.

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 601995 through 602010 and (Regular) 518948 through 518964 for a total amount of \$152,581.89.

On motion by Neumann and second by Denny, the following motion was introduced and adopted by unanimous vote: To approve the appointment of Chris Lawin to the Todd County Parks and Trails Board as At-Large Member effective immediately.

### **Planning & Zoning**

On motion by Denny and second by Becker, the following resolution was introduced and adopted by unanimous vote:

#### **RESOLUTION ABATEMENT ORDER FOR REPAIR OR REMOVAL OF HAZARDOUS STRUCTURE**

**WHEREAS**, Laurie Lee Reed (“the Landowner” herein) owns real property located at 30957 County Road 104, Burtrum, Todd County, Minnesota, 56318; and

**WHEREAS**, the Todd County Board of Commissioners (“the Board” herein) considered the motion to authorize the Chairman to sign this resolution (“Order” herein); and

**WHEREAS**, the Board considered the information presented by Adam Ossefoort, Division Director of Planning and Zoning; and

**WHEREAS**, the Board finds that, pursuant to Minn. Stat. §463.15, there is substantial evidence that the home located at 30957 County Road 104, Burtrum, Todd County, Minnesota is hazardous and in a dilapidated state due to the following facts:

- The home had a fire in 2022, burning away its roof;
- The roof has not been replaced, and continues to have a reduced framing capacity;
- The home is resting on temporary cribbing which is settling, causing the structure to lean;
- The wood beams and concrete blocks on which the home is resting are breaking or deteriorating;
- The home has no utilities connected, including a functioning septic system.

**NOW, THEREFORE BE IT RESOLVED**, the Landowner shall have 45 days from the receipt or lawful service of this Order to complete the following: (1) to have the home placed on a permanent frost-protected foundation sized and detailed to support the two-story structure and resist frost heave; (2) to remove and replace the fire-damaged roof framing and coverings and all charred or compromised members per engineered details to restore the required strength and continuity of the roof diaphragm; (3) to complete an engineered assessment of the structure once it is placed on a permanent foundation to ensure stability and that the building is supported by the foundation; (4) to connect utilities to the home and install a septic system; (5) that the work ordered herein be performed by licensed professionals and the appropriate permits be issued to complete the work. To show that the work ordered herein is completed, a written statement

must be provided to the Todd County Planning and Zoning office by the appropriate tradesman or contractor who completed the work.

**BE IT FURTHER RESOLVED**, that the Todd County Attorney's Office is hereby authorized to seek enforcement of this Order in Todd County District Court by way of a motion for summary enforcement of this Order unless corrective action is taken or an Answer is filed within 20 days of the date of service of this Order; at which time the proceeding will be handled by the District Court in accordance with Minnesota Statute §463.20 for contested cases.

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: Approval of the attached Pheasants Forever Local Cooperative Agreement expiring on June 30, 2027.

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: Approval of an extension to final platting deadline of Windy Acres to June 18, 2027.

On motion by Neumann and second by Denny, the following motion was introduced and adopted by unanimous vote: Adopt the findings of the Planning Commission and grant the CUP to establish a cellular communications tower on parcel 13-0025100 with the following conditions:

1. Applicant must abide by all standards of Section 9.21 of the Todd County Planning and Zoning Ordinance.
2. Applicant must abide by all applicable federal, state, and local standards.

On motion by Neumann and second by Denny, the following motion was introduced and adopted by unanimous vote: Adopt the findings of the Planning Commission and grant the CUP to expand an existing feedlot from 122 animal units to 499 animal units on parcel 14-0030900 with the conditions identified below:

1. Applicant must notify Todd County Feedlot Program at least 90 days prior to construction to update and review permit application.
2. Prior to construction, applicant shall obtain the Feedlot Program Interim permit.
3. Proposed facility must meet all MDH and MPCA Feedlot setback requirements.
4. Applicant shall increase setback distance of pasture fencing to the lake to create no less than a 50' vegetated buffer in the identified area of concern.
5. Air quality exemption notices shall be provided to Todd County prior to all future manure application events.
6. Liquid manure storage structure shall have capacity for no less than 12 months storage.
7. In the event of a manure spill or other discharge, applicant must notify the County and the Minnesota Duty Officer immediately upon discovery of said discharge.
8. Applicant must abide by all other applicable federal, state, and local standards.
9. Applicant must obtain permitting and/or licensing from additional governmental agencies as necessary.
10. The facility owners must maintain registration every four years and remain compliant with the Todd County ordinance and MN 7020 rules.
11. Any future livestock lot or barn construction will be required to be reviewed for compliance by the Feedlot Program prior to construction or install.
12. The conditions of the CUP must be disclosed to any future landowners or real estate transaction.
13. Applicant shall maintain and adhere to updated Manure Management Plans, setback maps, soil sampling, and manure analysis, as required by MPCA Feedlot Rules.
14. Clean water diversions for roof water will be installed by applicant and approved by Todd SWCD.



Chair Byers opened for discussion the proposed US Solar Request for CUP with discussion provided by the PZ Director and US Solar Representatives.

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: To table the US Solar Request for CUP to the June 2, 2026 board agenda.

### Facilities

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: Approve all concrete improvement options for the Entertainment Pavilion from Busker Concrete for the low bid of \$26,000.00.

### County Assessor

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: Approve abatement as presented for parcel 30-0002000 to remedy the non-homestead classification and reduce the 2026 property tax in the amount of \$194.00.

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: Approve abatement of the 2026 property tax on parcels 30-4006600, 30-4006700, and 36-4023000; totaling \$28,853.

### County Ditch/Ag Inspector

On motion by Neumann and second by Denny, the following motion was introduced and adopted by unanimous vote: Acting as the Todd County Ditch Authority acknowledge receipt of a Hold Harmless Agreement application from Lyon Family Farm, Steve Berscheit and Dale Lyon to clean a portion of County Ditch 44 in section 34 Round Prairie Twp and section 3 Birchdale Twp.

Discussion regarding a proposed brush spraying project on County Ditch 19 was held with a final decision at a future board meeting.

Discussion regarding a proposed brush spraying project on County Ditch 18 was held with a final decision at a future board meeting.

### Solid Waste

On motion by Neumann and second by Denny, the following resolution was introduced and adopted by unanimous vote:

#### **Final Payment Authorization TRANSFER STATION - CAP PROJECT**

**WHEREAS**, the contract with Hy-Tec Construction of Brainerd, Inc. for construction of the Todd County Transfer Station located at 30433 U.S. Highway 71, Browerville, Minnesota, has in all things been completed, and;

**WHEREAS**, construction work on this contract was completed in 2025 with the value of the total work certified being \$8,076,725.67, and;



**WHEREAS**, partial payments amounting to \$7,874,807.53 have been previously made to the contractor as work progressed, and;

**WHEREAS**, it has been determined that \$201,198.14 still remains to be paid to Hy-Tec Construction of Brainerd, Inc.

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Commissioners does here accept said completed project for and on behalf of the County of Todd and authorize final payment as specified.

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: Authorize award of project to Doucette's for \$9,962.50 for landfill seeding.

#### **Administration**

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: To authorize the adoption of the LELS-Deputies Collective Bargaining Agreement for 2025-2027.

On motion by Neumann and second by Denny, the following resolution was introduced and adopted by unanimous vote:

#### **RESOLUTION AUTHORIZING TODD COUNTY TO ENTER INTO A FULL-VOTING MEMBERSHIP AGREEMENT WITH SOURCEWELL**

**WHEREAS**, Sourcewell is a statutory service cooperative and local unit of government established pursuant to Minnesota Statutes Section 123A.21 for the purpose of serving local governments, school districts, and nonprofit organizations within Region 5; and

**WHEREAS**, Todd County is eligible to become a Full-Voting Member of Sourcewell pursuant to Minnesota Statutes Section 123A.21 and the Sourcewell Bylaws; and

**WHEREAS**, Full-Voting Membership provides Todd County with the opportunity to participate in Sourcewell programs and services, including but not limited to cooperative purchasing, professional development opportunities, Region 5 rebate programs, and other services offered by Sourcewell; and

**WHEREAS**, Full-Voting Membership provides Todd County with the right to nominate and vote for members of the Sourcewell Board of Directors in accordance with Minnesota Statutes and Sourcewell Bylaws; and

**WHEREAS**, the Todd County Board of Commissioners has reviewed the proposed Full-Voting Membership Agreement and finds participation to be in the best interests of Todd County and the residents it serves.

**NOW, THEREFORE, BE IT RESOLVED**, that the Todd County Board of Commissioners hereby approves entering into the Sourcewell Full-Voting Membership Agreement; and

**BE IT FURTHER RESOLVED**, that the Chairperson of the Todd County Board of Commissioners and the Todd County Coordinator and/or appropriate County officials are hereby authorized to execute the



Full-Voting Membership Agreement and any related documents necessary to effectuate this membership on behalf of Todd County.

On motion by Becker and second by Neumann, the following motion was introduced and failed by tie vote with Becker and Neumann for and Byers and Denny against: To deny the LPHA Lease Agreement Addendum with the presented terms and conditions.

**County Auditor-Treasurer’s Report**

The County Auditor-Treasurer reported that the office is steady with tax payments and subsequent reporting.

**County Coordinator’s Report**

The County Coordinator reminded that an environmental monitoring meeting at Long Prairie City Hall on May 28<sup>th</sup> from 6-7pm regarding the Central BiProducts impact.

**County Commissioner’s Report**

The Commissioners reported on meetings and events attended.  
 Commissioner Becker attended meetings including the Policies, RTCCC, MTWCHB, Rainbow Rider and MRS.  
 Commissioner Denny has attended meetings as usual.  
 Commissioner Noska has attended meetings as usual including HRA.  
 Commissioner Byers attended meetings including LP City & RWay, Finance, Personnel, Dept Head, MTWCHB, Park Board, SWCD and Solar workgroup.  
 Commissioner Neumann attended meetings including CMCOA, Public Health, Policies, Solid Waste, and Rainbow Rider.

**Closed Session**

On motion by Denny and second by Neumann, the following motion was introduced and adopted by unanimous vote: Enter into closed session pursuant to MN Statute 13D.05 Subd. 3(a) at 10:53 a.m.

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: To reopen the session at 2:03 p.m with successful review of the department head evaluations.

**Adjourn**

On motion by Denny and second by Becker, the meeting was recessed until May 19<sup>th</sup>, 2026.

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
BROWERVILLE TRUCKWASH/BIG BOYZ	\$ 10,042.50
CARGILL SALT DIVISION	\$ 9,472.64
FARM-RITE EQUIPMENT, INC	\$ 15,838.77
H & R CONSTRUCTION COMPANY	\$ 2,809.56
JOHNSON CONTROLS BUILDING SOLUTIONS	\$ 2,943.53
LONG PRAIRIE LEADER	\$ 8,060.00
LONG PRAIRIE OIL COMPANY	\$ 4,051.49
MINNESOTA POLLUTION CONTROL AGENCY	\$ 25,942.25
MORRISON CO DEPT OF PUB WORKS	\$ 16,080.63



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NORTHERN STAR COOP	\$	3,755.78
PICKED AND PRESERVED	\$	3,750.00
SWANSTON EQUIPMENT CORPORATION	\$	4,268.88
ZIEGLER INC	\$	2,002.87
49 PAYMENTS LESS THAN 2000	\$	16,901.80
Total:		\$ 125,920.70

## HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME		AMOUNT
VENDOR #10456	\$	3,385.64
DHS-SWIFT	\$	183,202.92
VENDOR#17406	\$	2,257.65
RONALD MCDONALD HOUSE UPPER MIDWEST	\$	2,160.00
RURAL MN CEP INC	\$	17,728.56
TODD COUNTY ATTORNEY'S OFFICE	\$	2,386.80
81 PAYMENTS LESS THAN 2000	\$	29,069.60
MORRISON COUNTY HEALTH & HUMAN SERVICES	\$	2,100.61
5 PAYMENTS LESS THAN 2000	\$	2,533.50
Total:		\$ 244,825.28

VENDOR NAME		AMOUNT
COMMUNITY AND FAMILY SRVS LLC	\$	2,930.00
HEARTLAND GIRLS RANCH	\$	12,597.00
MINNESOTA MONITORING INC	\$	2,093.75
NEXUS - MILLE LACS FAMILY HEALING	\$	11,685.60
PORT GROUP HOMES	\$	2,910.74
PRAIRIE LAKES YOUTH PROGRAMS	\$	9,183.07
VALLEY LAKE BOYS HOME INC	\$	24,410.00
VILLAGE RANCH INC	\$	36,167.40
VOLUNTEERS OF AMERICA	\$	16,971.88
WEST CENTRAL REG JUVENILE CTR	\$	17,056.00
# 9819	\$	2,035.44
22 PAYMENTS LESS THAN 2000	\$	14,541.01
Total:		\$ 152,581.89

On a motion by Noska and second by Becker, the preceding minutes of the County Board meeting held May 19<sup>th</sup>, 2026 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on June 2<sup>nd</sup>, 2026.

Witness my hand and seal:

/s/ on file

Bob Byers, County Board Chairperson

/s/ on file

Denise Gaida, Todd County Auditor-Treasurer